

BY-LAWS OF THE SOUTHERN DIVISION OF THE  
COLORADO ARABIAN HORSE CLUB

ARTICLE I

NAME

The name of the Division shall be the Southern Division of the Colorado Arabian Horse Club, hereinafter referred to as the Division.

ARTICLE II

PURPOSE AND OBJECTIVES

The Division shall be operated on a sound financial basis for the fulfillment of its purpose and objectives as stated in Article II of the Constitution.

ARTICLE III

MEMBERSHIP

Section 1. Any interested breeder, owner, or enthusiast of the Arabian Horse upon application and payment of dues to the Colorado Arabian Horse Club may be accepted for membership in the Division. Classifications and voting privileges are the same as those listed in the Colorado Arabian Horse Club By-Laws.

Section 2. Application for membership shall be made in writing on such forms prescribed and shall be accompanied by the required dues. The Board of Directors may reject any application for cause.

Section 3. The number of members shall not be limited. Membership is not transferable.

Section 4. Membership dues for the ensuing year shall be paid in accordance with the Colorado Arabian Horse Club By-Laws. Any member who has not paid his dues within the time allowed shall be dropped automatically from membership.

Section 5. The Board of Directors may recommend an individual who has rendered exceptional service to the Division to be named an Honorary member. A two-thirds majority decision of the Board of Directors present and voting is required. It is an honor not to be lightly nor indiscriminately conferred.

ARTICLE IV

VOTING PRIVILEGE

Section 1. All International Arabian Horse Association members who are in good standing with the Club and appear on the Southern Division Roster shall be entitled to vote. Junior and Honorary members are not entitled to vote.

Section 2. Voting by proxy is not permitted, unless otherwise specified with 30 day notice.

## ARTICLE V

### MEETINGS

Section 1. Division meetings will be held in order to conduct the business of the Division. Meetings may be held in conjunction with other activities of the Division to take advantage of the interests of the members.

Section 2. The annual meeting of the membership shall be held in September. Officers and Directors shall be elected at this meeting and shall assume their duties at the October meeting.

Section 3. A quorum at any meeting of the membership shall consist of the voting membership present.

Section 4. Other meetings of the Division may be called by the President or by the Board of Directors. Notice of such special meetings will be given through CAHC broadcast mail.

## ARTICLE VI

### OFFICERS

Section 1. Voting members of the Division in good standing shall be eligible to become officers of the Division. Officers shall be elected for a term of one year and may succeed themselves. In case of vacancy in the office of President, the Vice-President will automatically succeed. The Board of Directors may fill any other vacancies by appointment.

Section 2. President – The President shall be the chief executive officer of the Division and shall, subject to the control of the Board of Directors, have general supervision, direction and control of the business and officers of the Division. The President shall preside at all meetings of the membership and at all meetings of the Board of Directors. The President shall be an ex-officio member of all standing committees and shall have the general powers and duties of management usually vested in the office of President and shall have such other powers and duties as may be prescribed by the Board of Directors. The President, upon assuming office, becomes a Director of the Colorado Arabian Horse Club and should attend the monthly Board meetings. The President shall serve as a Colorado Arabian Horse Club Delegate, representing the Division, to the Arabian Horse Club annual Convention. An Alternate shall be elected to serve as Delegate in the absence of the President.

Section 3. Vice-President—In the absence or disability of the President, the Vice-President shall perform all the duties of the President, and when so acting, shall have all powers of, and be subject to all restrictions upon, the President. The Vice-President shall have such other powers and perform such other duties as from time to time may be prescribed by the President. The Vice-President, upon assuming office, shall serve as the second Director, representing the Division, to the Colorado Arabian Horse Club unless



otherwise directed by the Board of Directors. The Vice-President shall be chairperson of the Program Committee.

Section 4. Secretary and Newsletter Editor—The Secretary shall be responsible for posting the names of all new members and membership changes to the roster as they are received. All changes shall be conveyed to the proper committees. The Secretary shall give or cause to be given, notice of all meetings of the membership and of the Board of Directors, and shall have such other powers and perform such other duties as may be assigned by the President. The Secretary shall be the public relations officer of the Division providing to the Colorado Arabian Horse Club Newsletter Editor information of the Division in sufficient time for it to be incorporated into its Newsletter on a timely basis. The Secretary shall provide news items and information of the activities of the Division for publication by all pertinent news media.

Section 5. Treasurer—The Treasurer, subject to the order of the Board of Directors, shall have the care and custody of the money, funds, valuable papers, and documents of the Division. The Treasurer shall keep accurate books of the Division's transactions, which shall be the property of the Division, and shall render financial reports and statements of condition of the Division when so requested by the Board of Directors or President. The Treasurer shall submit the Division Bank Statements to the Colorado Arabian Horse Club Board of Directors on a regular basis. The Treasurer shall perform all duties commonly incident to this office and such other duties as may from time to time be assigned by the President. No money may be expended without the approval of the majority of the members of the Board of Directors of the Division, with the exception of routine monthly reimbursements to officers after receipts have been presented to the Secretary. The signatures of the President and the Treasurer of the Division may be required on all bank accounts.

Section 6. Any officer may be removed by a two-thirds vote of the Board of Directors, at a meeting called for that purpose, whenever, in its judgement, the best interests of the Division will be served thereby.

## ARTICLE VII

### BOARD OF DIRECTORS

Section 1. The business and affairs of the Division shall be managed by a Board of Directors consisting of the four elected officers, the immediate Past President, and three Directors elected from the membership for terms of three years each.

Section 2. The Board of Directors shall meet as requested at such time and place as shall be designated by the President. Meetings shall be open and attendance by other interested members is encouraged. Any vacancies occurring in the elected membership of the Board of Directors shall be filled by the affirmative vote of the majority of the remaining Board members.

Section 3. A quorum of the Board shall consist of four members.

Section 4. Special meetings of the Board of Directors may be called by the President or by any other officer provided written notice is sent to each member of the Board of Directors at least seven days prior to the meeting.



## ARTICLE VIII

### COMMITTEES

Section 1. The President, or acting in the President's place, the Vice-President/Director shall designate all committees which are necessary for the active functioning of the general affairs of the Division and appoint the Committee Chairpersons. Following their appointment, the Chairpersons may select their committee members. The President shall be an ex-officio member of all committees. The policy of the Division shall be to give as many different interested people as possible responsibilities on committees. Committees may be appointed by the Board of Directors if a need is seen.

Section 2. Committees:

- a. Program Committee – Includes coordinating and overseeing of programs, including arrangements for meeting place, program, and in coordination with the Secretary, notification of the members.
- b. Constitution and By-Laws Committee – Responsible for the continuing review of the Constitution and By-Laws.
- c. Membership and Hospitality Committee– Handles the greeting and introduction of members at meetings and shows. Encourages new members and interchange of ideas between members.
- d. Activities Committee– The duties of the committee shall be to make arrangements for all activities of the Division other than business meetings and monthly programs.
- e. Youth Committee – Encourages 4-H and other youth activities. This committee is not to be confused with the Junior Division, although the same youth may take part.
- f. Nominating Committee – Shall consist of at least three persons appointed by the President, two of which shall not be members of the Board of Directors. They shall nominate a slate of Officers and Directors for election at the September meeting and the slate of candidates shall be presented preceding the September meeting.

Section 3. Committees should report, upon request, to the Board of Directors. All Chairpersons shall perform duties incidental to their office and such duties as may be assigned by the Board of Directors or the President. All Chairpersons must submit a report to the Board of Directors at the close of the year.

Section 4. The President may appoint ad hoc committees and assign responsibilities and objectives of each.

## ARTICLE IX

### DELEGATES

Section 1. One delegate shall represent the Southern Division as part of the delegate allotment of the Colorado Arabian Horse Club to the Arabian Horse Club National Convention.

Section 2. The President of the Division shall serve as Delegate unless unable to do so. An Alternate shall be elected by the members of the Division to serve in the absence of the President.

## ARTICLE X

### AMENDMENTS

The By-Laws may be amended by an affirmative vote of two-thirds of the members present at a Division meeting or as polled by mail or electronic means. Proposed amendments must be submitted to the members thirty days before formal consideration.

Adopted: February 8, 2008 \_\_\_\_\_

Signed: \_\_\_\_\_  
CAHC Southern Division President

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CAHC Southern Division Secretary