

BYLAWS
OF THE
NORTHERN DIVISION
COLORADO ARABIAN HORSE CLUB

ARTICLE I

NAME

The name of the Division shall be the Northern Division of the Colorado Arabian Horse Club, hereinafter referred to as the 'Division'.

ARTICLE II

PURPOSE AND OBJECTIVES

Section 1. The Division has been formed to further the purposes and objectives of the Colorado Arabian Horse Club in the Northern Colorado area. In general, these purposes and objectives are intended to bring people together to advance and promote the Arabian, Half-Arabian and Anglo-Arabian horses through various means.

Section 2. The Division shall be operated for the purpose stated in Section 1 of this Article and no part of the division net or surplus shall be used for the benefit of any individual officer or member, except as such earnings may properly be used in the accomplishment or furtherance of Division objectives and purposes.

Section 3. The Division shall be operated on a sound financial basis for the fulfillment of its purpose and objectives.

ARTICLE III

MEMBERSHIP

Section 1. Any interested owner, breeder or enthusiast of the Arabian horse east of the Continental Divide and north or northeast of Denver, but not limited to this area, upon application and payment of dues to the Colorado Arabian Horse Club may be accepted for membership in the Division by designating 'Northern Division' on the membership application. Classification and voting privileges are the same as those listed in the Colorado Arabian Horse Club Bylaws.

Section 2. Membership in the Division shall be open to all persons interested in the Arabian, Half-Arabian and Anglo-Arabian horses.

Section 3. Application for membership shall be made in writing on such forms prescribed and shall be accompanied by the required dues. The Board of Directors may reject any application for cause.

Section 4. The number of members shall not be limited. Membership is not transferable.

Section 5. Membership dues for the ensuing year shall be paid within one month after the beginning of each membership year. Any member who has not paid his dues within the time allowed shall be automatically dropped from membership.

Section 6. The Board of Directors may recommend an individual who has rendered exceptional service to the Division to be named an Honorary Member. A two-thirds majority decision of the Board of Directors present and voting is required. It is an honor not to be lightly nor indiscriminately conferred.

ARTICLE IV

DUES

Dues for the division shall be the same as for the Colorado Arabian Horse Club.

ARTICLE V

VOTING PRIVILEGES

Section 1. All International Arabian Horse Association Members of the Northern Division of the Colorado Arabian Horse Club who are in good standing are entitled to vote at general membership meetings.

Section 2. Voting by proxy is not permitted.

ARTICLE VI

MEETINGS

Section 1. The Division shall normally hold membership meetings and/or activities quarterly, at a place determined by the Vice President and officially announced.

3/7. Meetings and/or activities may be held in conjunction with other activities of the Division to take advantage of the interests of the members.

Section 2. The annual meeting of the membership shall be held prior to November 1. Officers and Directors shall be elected at this meeting and assume their duties on November 1.

Section 3. A quorum at any meeting shall consist of the majority of the International Arabian Horse Association voting members present.

Section 4. Other meetings of the Division may be called by the President, or the Board of Directors. Notice of the meeting shall be given by mail to Northern Division Members.

ARTICLE VII

OFFICERS

Section 1. Northern Division Members in good standing with International Arabian Horse Association and Colorado Arabian Horse Club shall be eligible to serve as officers of the Division. Officers shall be elected for a term of one year and may succeed themselves. The officers shall be President, Vice President, Secretary and Treasurer. In case of vacancy in the office of President, the Vice President shall automatically succeed. The Board of Directors shall fill any other vacancy by appointment.

Section 2. **PRESIDENT.** The President shall be the chief executive officer of the Division, and shall, subject to the control of the Board of Directors, have general supervision, direction and control of the business and affairs of the Division. The President shall preside at all meetings of the membership and Board of Directors. The President shall appoint and be an ex-officio member of all committees. The President shall secure meeting rooms and dates for the Board of Directors meetings and notify the Secretary of same so the ten day notice time may be observed. The President shall have the general powers and

duties of management usually vested in the office of President and shall have other powers and duties as may be prescribed by the Board of Directors. The President, upon assuming office, becomes a director of the Colorado Arabian Horse Club and should attend monthly meetings or assign a Board Officer or Director to attend and vote in his place.

Section 3. VICE PRESIDENT. In the absence or disability of the President, the Vice President shall perform the duties of the President, and when so acting, shall have the powers of, and be subject to all restrictions upon the President. The Vice President shall be the Chairperson of special events and activities. The plans, including a budget, for proposed meetings and/or activities shall be presented in writing to the Board of Directors for approval. The Vice President shall have such powers and perform such other duties as may be assigned from time to time by the President.

Section 4. SECRETARY. The Secretary shall keep, or cause to be kept, accurate minutes of all meetings of the membership and the Board of Directors. The Secretary shall give, or cause to be given notice of all meetings of the membership and Board of Directors. The notice to the Board of Directors shall consist of place, time, tentative agenda and minutes of the previous meeting and sent no later than ten days prior to the meeting. (The President is responsible to secure the Board meeting place and notify the Secretary of place, time and tentative agenda in time for the ten day notice requirement.) The Secretary shall have such other powers and perform such other duties as may be assigned from time to time by the President.

Section 5. TREASURER. The Treasurer, subject to the order of the Board of Directors shall have the care and custody of the money, funds, valuable papers and documents of the Division. The Treasurer shall keep accurate books of account of the Division's transactions, which shall be the property of the Division, and

shall render financial reports and statement of condition of the Division when so requested by the Board of Directors or President. No money may be expended without the proper documentation of expenses and approval of the majority of the Board of Directors of the Division. The signature of the President and Treasurer of the Division shall be required on the Division bank account. All Division funds shall be maintained in the Division account. Funds from meetings and/or activities shall be accompanied by proper documentation and deposited directly into the Division account. The Treasurer shall have such powers and perform such other duties as may be assigned from time to time by the President.

Section 6. Any officer may be removed by a two-thirds vote of the Board of Directors, at a meeting called for that purpose, whenever in the judgment, the best interest of the Division shall be served thereby.

ARTICLE VIII

BOARD OF DIRECTORS

Section 1. The business and affairs of the Division shall be managed by the Board of Directors consisting of the President, Vice President, Secretary, Treasurer, Immediate Past President and three Directors. The Board of Directors shall select one of the Officers or Directors to serve on the Colorado Arabian Horse Club Board of Directors as the Northern Division Director.

Section 2. The Board of Directors shall meet monthly at such time and place as shall be designated by the President. At least ten days notice of the time and place shall be given by the Secretary. Meetings are open and attendance by other interested members is encouraged. Any vacancies occurring in the elected officers and/or directors shall be filled by the affirmative vote of the majority of the remaining Board Members.

Section 3. A quorum of the Board shall consist of the majority of the Board Members present at that Board Meeting.

Section 4. Special meetings of the Board of Directors may be called by the President or by any two Officers and/or Directors provided notice, of at least ten days prior to the meeting, is given to each member of the Board of Directors.

ARTICLE IX COMMITTEES

Section 1. The President, or acting in the President's place, the Vice President, shall designate all committees which are necessary for the active functioning of the general affairs of the Division and appoint the Committee Chairperson. Following their appointment, the Chairpersons will select their committees. The President shall be an ex-officio member of all committees. The policy of the Division shall be to give as many different interested persons as possible responsibilities on committees.

Section 2. Committees should report upon request to the Board of Directors. All Chairpersons shall render to the Board of Directors a written report of each activity and if applicable, of funds collected, including accounting of individuals paying by check and/or cash. All Chairpersons shall submit a written report to the Board of Directors at the close of the year.

Section 3. While serving as Chairperson of any meeting and/or activity the Chairperson foresees any loss of money, that immediately the Division President and Division Treasurer shall be notified prior to proceeding with further plans of such meeting and/or activity. The Board of Directors in turn will be notified and a vote as to further direction of said meeting and/or activity will be decided by them

Section 4. The President may appoint ad hoc committees and assign responsibilities and objectives of each.

ARTICLE X

DELEGATES

As established by the Colorado Arabian Horse Club Bylaws. One Northern Division Delegate shall be elected by the Northern Division Board of Directors no later than January 30th each year.

ARTICLE XI

INDEMNIFICATION

As stated in the Colorado Arabian Horse Club Bylaws.

ARTICLE XII

PARLIAMENTARY AUTHORITY

The rules contained in the current edition of *Robert's Rules of Order, Newly Revised* shall govern the proceedings of the Northern Division of the Colorado Arabian Horse Club in all cases to which they are applicable.

ARTICLE XIII

AMENDMENTS

Proposed amendments to the Bylaws may be presented in writing at any regular meeting of the Board of Directors. When approved by a majority vote of the Board, the proposed amendments shall be submitted for ratification to the International Arabian Horse Association Members of the Northern Division at the next general meeting following publication in a Northern Division mailing. The Board of Directors may also submit amendments, as it considers advisable, to the members in the same manner. A two-thirds majority of International Arabian Horse Association members of the Northern Division present at the membership meeting shall be necessary for the adoption of the amendment